

# MARICOPA CONSOLIDATED DOMESTIC WATER IMPROVEMENT DISTRICT

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## Board of Directors Regular Meeting Minutes February 10, 2025

PURSUANT TO A.R.S. 38-431; Notice is hereby given to the public that the Maricopa Consolidated Domestic Water Improvement District held a Regular meeting on **February 10, 2025, at 4:00 p.m. at 45290 W. Garvey Ave., Maricopa, AZ.** PURSUANT TO A.R.S. 38-431.02, Notice is hereby given that the public had physical access to the meeting room at 3:45 pm. The following is a list of items that may or may not have been discussed at the meeting. Action or decisions may or may not be taken on any or all items. Board members were able to attend via phone or live media option if available. The Board was able to call an Executive session for the purpose of obtaining legal advice from their Attorney(s) & concerning any of the agenda items pursuant to A.R.S. 38-431.03(A)(3).

### I. Agenda

- Call meeting to order at 4:00 p.m. by Chris Giles
- Roll call: Penny Brennan (absent), Chad Molyneaux, Chris Giles, Lucia Rodriguez, Debbie Chitwood, William (Bill) Collings, Matthew Williford, Gloria Landa.
- **Approve/Deny:** Board approved meeting minutes for 1/20/25, Regular Meeting Minutes. Lucy motioned, Chris /seconded, all in favor: motion carried.
- Call to the public: None

### II. Regular Business

1. **Financial Report:** Office Manager, Gloria Landa provided financials for the board to review. Questions on financials were asked during the Office Manager report – see below.
2. **Office Manager Report:** None. The Office Manager reported that our district CPAs are currently working on the Year End Financial Statements once received will forward to all board members. The report has been delayed due to the CPA being out of the office. A conversation regarding interest accrued with the Pinal County accounts and year-over-year liability and annual budgets took place. The Office Manager added that the annual budget will be worked on soon and the board will be able to verify the financials in detail. USDA payments are automatically being paid on a semi-annual basis, annual basis and as needed.
3. **Engineer Report:** District Engineer, William (Bill) Collings provided report for board to review. Bill reported that there is a formal agreement on the State Route 238/Smith Enke Road Improvement Project.
4. **Field Operations Manager Report:** Field Ops. Mgr. Matthew Williford provided a report for the board to review. Item # 2: Field Mgr. reported since he is caring for labor, the district is saving money. Field Ops Manager also added that the service life of the impellers is 10 years.

### III. Old Business

1. Discuss/**Approve/Deny:** Resolution 2025-02-10, terminating a board member for failure to attend regular board meetings for three consecutive months as provided for under Article 7 of Arizona Revised Statute 38-291. Board Chairperson Chris Giles reported that Board Member Penny Brennan has been absent a total of 3 consecutive board meetings, effective 2/10/25. Chris motioned to approve termination, Lucy seconded, all in favor; motion carried.

**2. New Business**

**A. Discuss/Approve/Deny:** Renewal letter and invoice for 2025 NSDA District Membership. The District Board reviewed the renewal agreement and decided not to renew the 2025 Membership, due to it providing no assistance to the district. Lucy motioned to approve, Chris seconded, all in favor; motion carried.

**B. Old Business: Discuss/Approve/Deny:** Appointment of Board Member, James Bissonnette. The District Board confirmed that Mr. Bissonnette is a United States Citizen, who resides within the district boundaries. The paperwork required to appoint new board members will be provided at the next regular board meeting. Lucy motioned to approve, Chad seconded, all in favor; motion carried.

**IV. Executive Session** – Did not take place.

**V. Adjournment:** at 4:19 p.m. Chris motioned, Lucy seconded, all in favor: motion carried.

A copy of the background material can be provided to Board Members (except for material relating to possible executive sessions) and is available for public inspection in the District Administration Office. If any disabled person needs any type of accommodation, please notify the District Administration at (520) 568-2239, prior to the scheduled meeting.

**Reviewed by** \_\_\_\_\_ **Date:** \_\_\_\_\_