

**Papago Butte Domestic Water Improvement District**  
**Site Office: 49578 W. Papago Rd., PO Box 630, Maricopa AZ 85139**  
**520-568-2239, Email: mdwid85239@hotmail.com**

**Regular Meeting Minutes**  
**March 18, 2025**

PURSUANT TO A.R.S. 38-431, Notice was given to the public that the (PBDWID), Papago Butte Domestic Water Improvement District Board held a Regular Meeting on **March 18, 2025**, at **49578 W. Papago Rd**, Maricopa, AZ at **5:30p.m.** PURSUANT TO A.R.S. 38-431.02, Notice is hereby given, that the public will have physical access to the meeting room at 5:25p.m. Pursuant to A.R.S. 38-431.03(A)(3) The Board may go to Executive Session for purposes of obtaining legal advice from their Attorney(s) on any of the agenda items.

**I. Agenda**

- A. **Call to order** at 5:36 p.m. by Lois Blakesley
- B. **Roll Call:** Jane Mead, Lois Blakesley, Larry Hart, Matthew Williford (Field Ops Manager) and William (Bill) Collings (District Engineer) Gloria Landa (Office Manager).
- C. **Approve Board Minutes:** Board **approved** February 18, 2025, minutes. Lois made a motion to Approve, Jane seconded, all in favor; motion carried.
- D. Call to Public: None

**II. Regular Business Before the Board:**

1. **Financial Report:** Office Manager Gloria presented financial reports and checks for the board's review. Gloria mentioned that the \$2,500 payment from Air Beam was received, and the annual Department of Water Resources payment will be sent out soon. The board asked about the total acre-feet for all combined lots in the Ranches of Maricopa, as reflected in the District Engineer report. District Engineer Bill confirmed the total as 45.55 acre-feet. The board also inquired about two overpayment refunds listed. Gloria clarified that an audit of closed accounts had been conducted to identify any customer overpayments. She further explained that while the online payment limit remains at \$300.00, customers can now accumulate credit on their accounts, exceeding the prior limit of \$200.00. No further questions were raised.
2. **Manager Report:** Office Manager Gloria presented her report for the board's review. The board raised concerns regarding the Ranches of Maricopa Flushing Reimbursement and sought clarification on the issue of dirty water. District Engineer Bill explained that over the years, a substantial amount of sediment had accumulated due to stagnant water in the system, which dates to 1982. This sediment was never flushed out, leading to the current issue. Customers will be reimbursed for 200 gallons as part of the resolution. Additionally, Papago DWID sold 97,000 gallons of water to Valle Escondido for use in filling the tank within the District of Valle Escondido. The FY 25/26 Annual Budget schedule was distributed to all board members, and no further questions were raised during the meeting.
3. **Field Office Manager Report:** Field Operations Manager Matthew Williford presented his report for the board's review. Board Member Larry will investigate the ED3 outage report to determine whether it was responsible for the Warrick relay burnout that led to a brief water outage. The issue was resolved, and the water service returned to normal within an hour. No further questions were raised during the meeting.
4. **Engineer Report:** District Engineer William Collings presented his report for the board's review. He mentioned that the USDA might secure funds by the end of April, and an overrun request has been submitted to them. For Item #3, he plans to recommend Intertwine Environmental Contractors for the hydrant installation project. The board inquired about the size of the Ranches of Maricopa, which was estimated to be around 30 acres. As for funding for civil piping, its status remains uncertain but appears favorable based on remarks from the Rural Development Engineer. No further questions were raised during the meeting.

**III. Executive Session:** Executive Session did not take place.

**IV. New Business**

1. Discuss/**Approve**/Deny: Discuss/Approve/ Deny: Award the Ranches of Maricopa a new fire hydrant installation to Intertwine Environmental Contractors for the proposed fee of \$4,050.00. District Engineer Bill praised Intertwine Environmental Contractors as a skilled and capable company. Lois made the motion to approve, Jane seconded it, and the motion was unanimously carried.

**V. Adjournment:** The meeting adjourned at 5:57 p.m. following a motion by Lois, which was seconded by Jane. The motion passed unanimously.

**Reviewed by** \_\_\_\_\_ **Date:** \_\_\_\_\_