

# MARICOPA CONSOLIDATED DOMESTIC WATER IMPROVEMENT DISTRICT

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## Board of Directors Regular Meeting Minutes

**Monday September 09,2025 at 4:00PM**

PURSUANT TO A.R.S. 38-431; Notice is hereby given to the public that the Maricopa Consolidated Domestic Water Improvement District held a Regular meeting on June September 09, 2025, at 4:00 p.m. at 45290 W. Garvey Ave., Maricopa, AZ. PURSUANT TO A.R.S. 38-431.02, Notice is hereby given that the public had physical access to the meeting room at 3:45 pm. The following is a list of items that may or may not have been discussed at the meeting. Action or decisions may or may not be taken on any or all items. Board members were able to attend via phone or live media option if available. The Board was able to call an Executive session for the purpose of obtaining legal advice from their Attorney(s) & concerning any of the agenda items pursuant to A.R.S. 38-431.03(A)(3).

### I. Agenda

- Call meeting to order at 4:06 p.m. by Chris Giles
- Roll call: Chris Giles, Lucia Rodriguez, Deb Chitwood, James Bissonnette
- Approved and signed Minutes for August 12, 2025 Meeting
- Call to the public: None


### II. Reports:

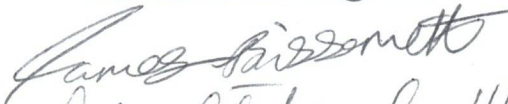
- A. Office reports presented by Joy. Discussed Field receipts, New Customer packet, Letter to customer regarding sewer in the meter area, working with customers on late accounts, Unused Cylinders being returned, Postage machine return, New programs for our website, Sensor replacement on tank
- B. Chairman report, Chris Giles, Chairman. Discussed:
  - a. New Office Computer. Motion to approve. Motion approved by James, Second by Lucia
  - b. Moving the regular meeting to first Tuesday of the month. Motion approved by Lucia, Second by Deb
  - c. Purchasing 5 New Meters Motion approved by Lucia, Second by Deb
  - d. Discussed Payment plan form and will table it for approval in next meeting
  - e. Discussed Job posting. Tabled to next meeting in order for Perry to complete job descriptions for AD
  - f. Board approved emergency meeting later this month to process Job Posting.
  - g. Updated Board on Well 5 being down and getting repaired. Covered under insurance due to storm damage.

C. Field Report, By Perry.

- a. Showed replacement of fittings needed, Valves will be replaced when the weather permits.
- b. Updated us on repairs to Well 5.
- c. Flushed out and did preventative maintenance on wells.
- d. cleaned out the customer meter that was full of waste. Posted notice to same customer explaining that they have until Thursday to complete repairs.
- f. Completed Blue Stake for new walking bridge
- g. Completed educational materials on new filtration system

Adjournment: 5:20pm

Reviewed by   
Date: 11-18-25

  
Melissa Chulwood 11/18/2025  
Alicia Rodriguez 11/18/25