

Papago Butte Domestic Water Improvement District
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Regular Meeting Minutes
January 21, 2025

PURSUANT TO A.R.S. 38-431, Notice was given to the public that the (PBDWID), Papago Butte Domestic Water Improvement District Board held a Regular Meeting on **January 21, 2025**, at **49578 W. Papago Rd**, Maricopa, AZ at **5:30p.m.** PURSUANT TO A.R.S. 38-431.02, Notice is hereby given, that the public will have physical access to the meeting room at 5:25p.m. Pursuant to A.R.S. 38-431.03(A)(3) The Board may go to Executive Session for purposes of obtaining legal advice from their Attorney(s) on any of the agenda items.

I. Agenda

- A. **Call to order** at 5:49 p.m. by Lois Blakesley
- B. **Roll Call:** Jane Mead, Lois Blakesley, Larry Hart, Matthew Williford (Field Ops Manager) and William (Bill) Collings (District Engineer) Gloria Landa (Office Manager) absent.
- C. **Approve Board Minutes:** Board **approved** December 10, 2024, minutes. Lois made a motion to Approve, Jane seconded, all in favor; motion carried.
- D. Call to Public: None

II. Regular Business Before the Board:

1. **Financial Report:** Office Manager provided financial reports and checks for the board to review. Board member Larry inquired about where the previous payment came out of for the well repair. The Office Manager responded and indicated that it came out of the M+O account. No additional questions.
2. **Manager Report: None**
3. **Field Office Manager Report:** Field Ops. Mgr. Matthew Williford provided a report for the board to review. Field Manager added on the new meter's installment at the Ranches of Maricopa. Previous meter reader had not read for several months and there is no previous usage available. Once the new metron meters are installed, this will allow us to always see usage.
4. **Engineer Report:** District Engineer William Collings provided his report for the board to review. Board Member Jane inquired on the status of the response from USDA. District Engineer Bill responded that the person responsible for the response was out of the office and we are still pending. No additional questions from the board.

III. Executive Session: Executive Session did not take place.

IV. New Business

1. Discuss/**Approve**/Deny: Request to move monthly board meetings to 3rd Tuesday of the month. This item was reviewed amongst board members, Office/Field Managers and District Engineer. The board approved this request. Lois motioned to approve, Larry seconded, all in favor; motion carried.

V. Old Business

1. Discuss/**Approve**/Deny: Resolution 2025-001 that set forth that Lois Blakesley, as Chairperson of PBDWID, has the authority to sign the A.T & T, lease agreement and all other documents related thereto on behalf of the Papago Buttes Domestic Water Improvement District. The District Engineer clarified and confirmed that this was the last document that needs to be submitted. The board approved this request. Larry motioned to approve, Jane seconded, all in favor; motion carried.

VI. Adjournment: Adjournment at 6:11 p.m. Lois motioned, Jane seconded, all in favor; motion carried.

Reviewed by _____ **Date:** _____