

MARICOPA CONSOLIDATED DOMESTIC WATER IMPROVEMENT DISTRICT

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Board of Directors Regular Meeting Minutes March 10, 2025

PURSUANT TO A.R.S. 38-431; Notice is hereby given to the public that the Maricopa Consolidated Domestic Water Improvement District held a Regular meeting on **March 10, 2025, at 4:00 p.m. at 45290 W. Garvey Ave., Maricopa, AZ**. PURSUANT TO A.R.S. 38-431.02, Notice is hereby given that the public had physical access to the meeting room at 3:45 pm. The following is a list of items that may or may not have been discussed at the meeting. Action or decisions may or may not be taken on any or all items. Board members were able to attend via phone or live media option if available. The Board was able to call an Executive session for the purpose of obtaining legal advice from their Attorney(s) & concerning any of the agenda items pursuant to A.R.S. 38-431.03(A)(3).

I. Agenda

- Call meeting to order at 4:02 p.m. by Chris Giles
- Roll call: Chad Molyneaux, Chris Giles, Lucia Rodriguez, Debbie Chitwood, William (Bill) Collings, Matthew Williford, Gloria Landa.
- **Approved/Deny:** The board **approved** the minutes for the regular meeting on 2/10/25. Lucy motioned, Chris seconded, all in favor: motion carried.
- Call to the public: None

II. Regular Business

1. **Financial Report:** Office Manager Gloria Landa shared financial updates. Pinal County Account Updates were given to board members, showing monthly interest accruals. The FY 2024 Annual Year End Financial Report will be emailed to board members once it is available from our CPA. No questions were raised by the board.
2. **Office Manager Report:** The Office Manager informed me that district CPAs are working on the Year-End Financial Statements, which will be forwarded to all board members once completed. The delay is due to the CPA's absence. The Office Manager also distributed the 2025 Annual Budget Schedule, reminding members that the budget draft will be discussed at the forthcoming board meeting. The final item pertains to Payment Method Review (Item C) – see New Business for details.
3. **Engineer Report:** District Engineer William Collings presented his report for the board's review. The District Engineer noted that the estimated costs for the New Saddleback Vista Nitrate Mitigation Project are continuing to increase, and Rural Development funding is currently unavailable. While all necessary approvals for the project have been achieved, we are awaiting funding. The board inquired about the responsibility for water usage fees when the local Fire Department uses water from a fire hydrant. The District Engineer clarified that, in such cases, the usage is recorded as a water loss and documented accordingly, with no charges applied. There were no further questions.
4. **Field Operations Manager Report:** Field Ops. Mgr. Matthew Williford presented a report for the board's review. The board discussed the necessity of our current Remote Water Operator. The Field Manager recommended retaining his services due to his effective dealings with ADEQ. He mentioned his own operator's Treatment one Certification scheduled for April 2025, and Field Operator Perry's test in May 2025. Executive Session took place after this report – see the below timeline.

III. New Business

1. **Discuss/Approve/Deny: Maricopa High School T-Shirt Project Fall 2025.** The board is interested in supporting the community and local high school but wants to ensure the project is legitimate. The Office Manager will investigate this matter and has noted the estimated cost to be \$3,059.00. Chris motioned to table this item, Chad seconded, and it was unanimously agreed upon; motion carried.

2. **Discuss/Approve/Deny: All Copy Products Agreement Review**

Board Chairperson Chris stated that the details of the current contract with All Copy Products are unclear and were not presented to the board by the former Office Manager. Additionally, the equipment is no longer required. With billing outsourced, the existing contract incurs unnecessary costs.

Office Manager Gloria confirmed the contract expires in October 2027 and pays for unused equipment is inefficient. The buyout cost is \$7111.14. Lucy motioned to approve the buyout, seconded by Chris, and it was unanimously passed.

3. **Discuss/Approve/Deny: Review of Payment Methods.** The Board noted concerns about removing the cash option for customers who might struggle with other methods. They recommended informing customers over the next 2 months and monitoring their reactions. Chris moved to table this item, which Lucy seconded, and it was unanimously agreed upon; the motion passed all in favor; motion carried.

IV. Executive Session – Started at 4:27 p.m. - Ended at 4:33 p.m. - back to regular session

V. Adjournment: at 4:50 p.m. Chris motioned to approve, Chad seconded, and it was unanimously agreed upon; the motion passed all in favor; motion carried.

A copy of the background material can be provided to Board Members (except for material relating to possible executive sessions) and is available for public inspection in the District Administration Office. If any disabled person needs any type of accommodation, please notify the District Administration at (520) 568-2239, prior to the scheduled meeting.

Reviewed by _____

Date: _____